

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

February 19, 2026

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – February 5, 2026

GUESTS

NEW BUSINESS

Resolution 2 of 2026 – Veteran Real Estate Tax Exemption for Surviving Spouses of Deceased Veterans

Grant – Pennsylvania Emergency Management Agency (PEMA) for Hazardous Material Response Funding (HMRF) for state fiscal year 2025 in the amount of \$6,601.00

CONTRACTS AND AGREEMENTS

Contract Quote – Databranch for DataGaurd at a monthly cost of \$2,839.00

Agreement – Cameron County for inmate housing at the Potter County Jail at a rate of \$65.00 per day.

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>24/25</u>	<u>25/26</u>
■ Alcohol and Drug Abuse Services (01/01/2026 - 06/30/2026)		
<i>DARS Manos House- Facility number 361119</i>		
Drug and Alcohol Treatment- Inpatient; Adolescent Male		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
#361119 DARS Manos House Level 3.5	\$208.00/day	No change
<i>Avenues of Recovery at Valley Forge; Facility number 467152</i>		
Adult Drug and Inpatient; Levels 3.5, 3.7, 3.7WM, 4.0WM, and 4.0		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Inpatient 3.5	\$429.00/day	\$471.00/day
Inpatient 3.7	\$495.00/day	\$544.00/day
Inpatient 3.7 Withdrawal Management	\$500.00/day	\$550.00/day
Inpatient 4.0 Withdrawal Management	\$789.00/day	No Change

PERSONNEL

Resignation: Daniel Holmes, full-time Assistant District Attorney, has resigned his position effective March 27, 2026.

Hire - Thomas Patterson is requesting the hire of Matthew Allen as a full-time Van Driver, effective February 23, 2026

Hire - Thomas Patterson is requesting the hire of Darrell Reider as a part-time Van Driver, effective March 3, 2026

Hire - Thomas Patterson is requesting the hire of Carole Troupe as a part-time Van Driver, effective March 3, 2026

LIQUID FUELS TAX REQUESTS

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary (01/30/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - A/P Manual Checks	303			\$1,000.25

Potter County Fiscal Summary (02/06/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	V1447202-V1447222, V1447201, V1447426-V1447503			\$114,961.21
10	General Fund - Accounts Payable	149970-149972, 149976-149999, 150001-150003, 150005-150008, 150010-150028, 150030-150056, 150058-150061	149815	\$4,225.00	\$345,645.51
10	General Fund - A/P Manual Checks	304			\$160,535.21
11	LEPC - Local Emergency Planning	3221-3241			\$13,900.57
16	911 Fund	4149-4155			\$37,401.52
18	Automation Fund (Civil)	150009			\$1,125.84
20	Supervision Fees (County) (CO)	149975, 150029			\$4,168.20
32	Specialty Courts	149973			\$35.88
34	V.O.J.O.	150000			\$180.00
35	Victim Services/RASA	150000			\$1,298.70
38	Divorce Fund	149973, 150029			\$21,919.11
60	Hotel Excise Tax Fund	150029, 150057			\$83,723.60
61	Employee Wellness Initiative	149973			\$371.77
64	Gas Well Impact-Capital Reserve	149974			\$3,127.95
66	911 Statewide Interconnectivity Grant	150004			\$310.50

Potter County Human Services Fiscal Summary (02/19/2026)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$41,664.31
PAYROLL TAX TRANSFERS (EFTPS)	\$11,945.49
STATE TAX WITHHOLDINGS (ETIDES)	\$1,732.44
PAUC	\$40.42
Local W/H	\$564.32
Coudersport LST	\$72.00
Isolved P/R Charge	\$466.18
Paycor Transaction	\$3,000.00
ACCOUNTS PAYABLE CHECKS – 02/19/2025 Ck# 81804-81871	\$145,307.61
Total Checks Written	\$204,792.77

NEXT MEETING: March 5, 2026

ADJOURNMENT

Prepared by Paige Barroqueiro